



President's Report
Association of Program Coordinators in Radiology
November 2009

At the Arlington AUR Meeting we have had elected new board members this year:

Tammi Teeders-McDade - Secretary,
Kim Schultz – Member at Large
Tonia Jenkins– Member at Large
Dora Thompson– Member at Large
Kathy Dixon – Member at Large

APCR Program for 2010 (San Diego, CA)

The Program Planning Committee is putting together a very exciting program for our members that will coincide with the 10th Anniversary of the APCR. We hope all APDR members will join us in celebrating this wonderful accomplishment.

New TAGME Certification

Our assessment tools for Diagnostic Radiology have been accepted by the TAGME Board! Diagnostic Radiology is now in the position to offer TAGME certification to those coordinators who wish to apply for certification. This is voluntary, and APCR does not obligate its members to seek certification. This APCR Certification Committee was established to look into the certification process, select a Task Force Group, and upon the acceptance of TAGME, develop the assessment tools necessary to sit for certification. We have accomplished this task and look forward to offering the first sitting for certification on Monday, March 22, 2010 during the annual AUR meeting this coming Spring in San Diego.

APCR ACTIVITIES UPDATE

Our standing committees are a wonderful way to become involved in our association. We continue to schedule the APCR Committees Meeting at the AUR meeting allowing us to meet face to face with our members and continue our work at hand.

Archives Committee: currently planning activities for our 10th Anniversary celebration to be held at the AUR meeting in San Diego, California, March 23-27, 2010.

- A total of 10 hard-copy notebooks documenting APCR's history and events for every one of our years will be available for perusal
- An education poster highlighting our accomplishments and an elaborate reception are under consideration for the 10th Anniversary celebration

Awards Committee: working together with the Archives Committee for special 10th Anniversary pins. New special recognition awards for committee members are also being considered. The committee resolved to clarify and better define/outline the criteria required for nomination/selection of “Coordinator of the Year” award and instituted an on-line form which was submitted for distribution this September.

Certification Task Force Committee: completed developing the assessment tools necessary for TAGME certification for diagnostic radiology residency coordinators. This is a **VOLUNTARY** process - APCR members are under no obligation to seek certification status.

Finance Committee: as of June 30, 2009, APCR has expenses of **\$3,858** (publications, awards, postage, food & misc.). Our net access total **\$52,558**

Long Range Planning Committee: working on adding new sections covering topics such as resident portfolios and the ACGME case log systems to our Radiology Handbook for Coordinators (located on our website). The Committee will continue to consider new topics and add to the Handbook accordingly.

Membership Committee: Membership continues to grow. We have increased our membership to 188. The new member welcome packet has been very helpful along with phoning the new members to offer a personal touch. The committee has been working on several projects:

- ◆ Increasing membership by contacting all coordinators who are not currently members and also contacting fellowship coordinators and inviting them to join and become active as well. Many residency coordinators hold both positions, but for those programs that have separate fellowship coordinators or nuclear medicine residency coordinators, we'd like to invite as many to join as possible.
- ◆ We will also work with the Program Planning Committee to continue offering sessions for Fellowship Coordinator session at next year's meeting.
- ◆ Our Welcome Reception for new member reception was a huge success and we plan on building on that next year by adding the opportunity for new members to buddy up with the Membership Committee and the Mentoring Committee for lunch on the first day of the meeting.

Identifying new members at the meeting prior to the welcome reception is often difficult. We'd like to create a vertical ribbon that states “New APCR Member” to attach to the name badge so they are easily recognized and members will know to introduce themselves and make them feel welcome sooner rather than waiting for the welcome reception.

Mentoring Committee: working together with the Membership Committee to introduce the Mentoring Program to new coordinators. No activity to report at this time

Nominating Committee: A new evaluation form has been developed to assist the Nomination Committee members when considering the nominations to the board. In light of several resignations last year, the nomination of alternate board members is being considered.

Professional Development Committee: The Professional Development Committee worked hard on our poster **Recruitment Guidelines Using ACGME Competencies, or, How to Select a Candidate in Six Easy Steps** that was presented at the AUR and AAMC meetings, and the 2009 RSNA annual meeting. It was also submitted to the ACGME Annual Educational Conference; notification will be e-mailed in December of 2009. As the interview season begins, those Program Directors and Selection Committee members who will be working with our scoring sheet and using the concept we described, will provide us with the feedback. We will continue to make any changes necessary to increase the validity of our work, and continue to submit it to various organizations.

Also at our meeting a draft of the job description (JD) for program coordinators was reviewed by the members. We thought it would be helpful to have a generic JD on our website for coordinators who need one for their own position.

Other projects discussed at the annual meeting included:

- Working with the Archives Committee to prepare a poster marking the APCR's 10 year anniversary in 2010 at the AUR.
- Starting an APCR newsletter, to include reports from committees, special articles from individuals, a "what if" or Q&A section, birthdays, announcements, and variety of topics aimed at helping coordinators.
- Final revisions to the generic job description.

Sherry Bucholz, Chair of the Archives Committee, stated their committee had been working diligently on an anniversary poster.

Linda Galante has agreed to be the "editor" of the APCR Newsletter. They hope to start putting together ideas in the near future, with the hopes of disseminating the newsletter to members of the APCR at least prior to the 2010 AUR meeting

Program Planning Committee: The Program Planning committee has developed the following program to be presented at the AUR meeting in San Diego. Both sessions will be held on Thursday, March 25th .

APCR Session 1

- Challenges in our profession
- Fellowship programs: how to run a 1yr program vs. a 4 yr program
- Verification forms – a nightmare or an opportunity
- Stress Management – Managing stress: a Coordinator's Challenge

APCR Session 2

- ACGME Updates for Coordinators
- AFIP Issues
- Radiology Education Cooperative
- How Can We Enhance Resilience?

Our guest speakers include:

- Deborah Reede, MD – Long Island College Hospital, Brooklyn, NY
- Richard Gunderman, MD – Indiana University School of Medicine, IN
- Carl Williams, AFIP
- Norma De Yagcier - ACGME

RRC Committee: an Ad Hoc Committee in the past, a motion was passed to convert to a standing committee. This committee is available, and willing, to assist the AUR and the APDR RRC Committee in any way we can.

Scholarship Selection Committee: The scholarship award was increased to \$1000 this past year. All members are eligible to apply for this award. The intent is to offer financial assistance for one coordinator to attend the AUR meeting. Our much anticipated cookbook (recipes submitted by our own members) will be available for the 2009 meeting. Proceeds from the sale of our cookbook will go towards the scholarship award. Due to the success of our quilt raffle last year, Pauline Marek will be making and donating another quilt for our 10th Anniversary.

Survey Committee: A standardized method for distributing surveys to members has been established. The APCR has again purchased a subscription to Survey Monkey, a web-based service.

Website Committee: responsible for maintaining our website and keeping it up to date. Several new items have been added to our website:

- Itinerary designating sessions/activities of major interest to APCR members at the AUR meeting
- Commonly used abbreviations/acronyms specific to radiology
- Link to the RSNA electronic portfolio system

I would like to acknowledge, Gloria Jorge for her help and continued efforts to improve and move our organization forward with her work on TAGME and personally mentoring me through my presidency. On behalf of the APCR and myself, our deepest and sincerest appreciation to the APDR for their unwavering support throughout the years.

Respectfully submitted,

Mary Ellen Hobler
President, APCR