



*President's Report*  
*Association of Program Coordinators in Radiology*  
*November 2014*

**2014 Board Members:**

Mandy Velligan - President	Stella Martinez - Member-at-Large
Marlene Viola - President-Elect	Sylvia Zavatchen - Member-at-Large
Sally Jones - Secretary/Treasurer	Rachel Metcalf - Member-at-Large
Lynn Lammers - Immediate Past President	Joseph Stuckelman - Member-at-Large

Mary Botero and Basia Nowakowski were chosen to be Alternate Board Members-at-Large.

**Awards Committee**

Mandy Velligan, from the University of Chicago was chosen the 2013 Outstanding Coordinator.

**Archives Committee**

The committee is busy finalizing ideas for our Anniversary celebration in 2015. Also this committee has been appointed the association's photographer for all APCR meetings and events.

**Fellowship Ad Hoc Committee**

The goal for this committee is to be able to discuss with one another on ways we can improve our fellowship programs, prepare ourselves for upcoming changes/challenges and overall network between one another. Thus far, we have a total of 11 coordinators who serve on this committee. We are currently looking forward to discussing Milestone documentation/preparation at the upcoming meeting.

**Finance Committee**

As of June 2014, the APCR has \$7,730 excess revenue over expenses and net assets of \$89,282.

**Long Range Planning Committee**

New chair, Sylvia Zavatchen, along with the committee will devise a poll, which will be sent asking APCR members what programs, services, projects, they want developed. They will initiate projects based on member responses. The committee is also looking to establish an AUR social events subcommittee. This committee would plan at least two social events – lunch, dinner, happy hour, sight-seeing excursion, etc. – during the AUR for all members to attend, fostering connections between new members and reinforcing existing ones. Finally, Tammi Teeters-McDade, past chair, will

complete the update of the online handbook in collaboration with the Professional Development Committee.

### **Membership Committee**

As of November 2014, there are 193 APCR members. There have been 18 new incoming members since the 2014 meeting in Baltimore.

### **Mentoring Committee**

The Mentoring Committee continues to work with the Membership Committee to pair new members with mentors. The purpose of the Committee is to provide networking opportunities and promote career development. There are 16 members of the Committee. The mentoring and membership committees are planning to host a meet and greet event at the AUR meeting for new APCR members. We are also planning to have a boot camp workshop session for our new coordinators at the AUR.

### **Professional Development Committee**

The committee prepares quarterly newsletters for the membership. Members are asked to submit newsworthy items prior to the publication dates. The committee is currently revising the program coordinator job description. A job template was decided upon at the annual meeting by the committee. This will be used by the PDC to revise the job description posted on our website. Other projects the PDC members are working on include: working with the Long Range Planning committee on the handbook for coordinators and Certificates of Attendance to APCR members who attend AUR sessions.

The committee has 15 members.

### **Program Planning Committee**

The Program Planning Committee has created a very exciting agenda for the upcoming meeting in New Orleans. We also have representatives from the ACGME who will give an update for coordinators. A survey will go out to members prior to the meeting for questions that they would like asked. We've also planned to have a round table session for best practices, a Boot Camp for new program coordinators and a social media session. There will also be a lecture on professional development for the program coordinator and an AIRP update.

### **RRC Committee**

The Committee continues to work with the Program Directors Support Committee on matters concerning Program Directors and Program Coordinators and ACGME issues.

### **Rules Committee**

The Rules Committee proposed 3 amendments to the APCR Rules of Operation. In accordance with the Rules of Operation, the proposed amendments were presented to the Board of Directors by the President for approval. The amendments were approved by the Board, and ratified by the membership at the 2014 Annual Business Meeting in Baltimore, MD.

The Committee will continue to review the Rules of Operation and make recommendations to the President as necessary.

## Scholarship Committee

The scholarship award is currently \$2,000.00 and only awarded to APCR members. Applications will be sent out in early 2015 to the membership.

The committee is working on hosting a silent auction at the 2015 AUR meeting in New Orleans for the association's 15<sup>th</sup> year anniversary. The committee is also planning to hold a raffle during the reception held on Monday evening for the membership.

## Survey Committee

In May 2014, the committee constructed and delivered its annual survey to collect information relevant to program coordinators that could be tracked over time (i.e. coordinator turnover, job responsibilities, compensation, residency management software, etc.). This survey (titled the Program Coordinator Profile and Professional Development) received 103 responses. The aggregate data is available on our website.

The committee currently has 13 members.

## TAGME Certification

Two coordinators became newly certified after passing the Spring 2014 assessment. Seven coordinators became newly certified or re-certified after successfully completing the Fall 2014 assessment. There are now a total of 23 TAGME certified coordinators. The committee reviews and updates the assessment as necessary as program requirements are revised.

## Electronic Communications Committee

The Board of Directors approved and the membership ratified the change in name of the Website Committee to Electronic Communications Committee. The Committee maintains the website, the Radiology Program Coordinators Group on LinkedIn and the APCR GoogleDrive.

As of November 2014, there are 72 APCR members who have joined the Radiology Program Coordinators group in LinkedIn.

*Mandy Velligan*  
President, APCR