



President's Report  
Association of Program Coordinators in Radiology  
April 2017

2016-2017 Board Members:

Sally Jones - President	Janet Palmer - Member-at-Large
Sylvia Zavatchen - President-Elect	Amanda Easton - Member-at-Large
Joseph Stuckelman - Secretary/Treasurer	Jacqueline Williams Gaines - Member-at-Large
Marleen Viola - Immediate Past President	Tina Rapstine - Member-at-Large

**Archives Committee**

The APCR Archive Committee experienced a 'data loss' which occurred from the shared Google Drive following the upload in 2015. After many attempts to restore the data, Janet Palmer who worked with the previous chair of the archive committee was able to locate and successfully re-upload the archive files to the Google shared drive. A PowerPoint was created using images from the most recent AUR – APCR 2016 meeting in San Diego which has also been uploaded to the shared drive. Additional images, group, and board photos taken by various people to include those taken by Archive Committee member, Stefani Hodgkins, have been loaded to the shared drive.

Although the archive files have been restored on the google share drive, they are not in a structured order. It is my hope to work with the committee members to review the data and make a plan to organize the files in an easier, more user-friendly way.

**Awards Committee**

The Awards Committee sent out the nomination for the annual Outstanding Coordinator Award in March 2017. A winner has been selected and we are excited to announce the recipient at the upcoming AUR meeting.

The AIRP and ACR DIXIT Exam have generously set up a \$400 cash award to accompany the Outstanding Coordinator Award. We are excited to have Donald Hatley, Carl Williams, and Beth Meehan (from AIRP/ACR) join us in presenting the upcoming Outstanding Coordinator Award at this year's AUR meeting!

**Electronic Communications Committee**

The ECC successfully beta-tested the APCR/AUR 2017 mobile app during January and February 2017. The ECC chairman, Joseph Stuckelman, hosted a Webex meeting on February 8, 2017 to demonstrate the app functionality and capability to the ECC and the APCR Board of Directors. Comments were provided and the feedback was used to improve the app.

The demo app was officially archived on April 1, 2017 and the live app was published. The app will be officially launched through the April APCR newsletter. Basia Nowakowski created a YouTube video demonstrating how to download, install and navigate the app. Instructions, links, and a link to the video will be included in the April newsletter. Joseph Stuckelman and Basia Nowakowski will act as ambassadors during the AUR meeting to help people download and navigate the app.



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### **Fellowship Ad Hoc Committee**

In coordination with the Electronic Communications Committee, we have updated and added fellowship coordinators to the APCR LinkedIn Group. We have been using this platform to connect and as a resource to ask quick questions, suggestions, and best practices to assist each other. We are also using Google Calendar to add updates regarding NRMP match, ACGME, ABR Core Exams, and other meeting dates of potential interest for fellows. At our upcoming meeting, we plan to meet at the round table sessions and continue to discuss ways to improve our fellowship programs.

### **Finance Committee**

As of December 31, 2016, total liabilities and net assets of the APDR are \$541,480, with \$103,171 designated to the APCR. Expected revenue for FY17 is \$16,300 with projected expenses of \$16,100.

### **Long Range Planning Committee**

The Long Range Planning Committee will host various APCR member lunches and social events during the 2017 AUR. Many members wanted to see a return of these activities after last year when we did not organize them. Members will pay their own way, but the Committee will organize the events which will be found on the Yapp app. Members will be able to sign up via Yapp.

### **Membership Committee**

As of March 2017, membership has once again dipped below 200 to 195. The goal of the committee will be to have a sustained membership, in part by targeting fellowship coordinators, of over 200 through the second half of 2017. Since the 2016 AUR, 46 new members have joined the APCR; this is almost one-quarter of our membership. The high turn-over in our profession continues to concern the leaders of the APCR. It is hoped that professional development efforts such as the new half-day Foundation Course and increasingly varied online resources will help support new program coordinators so that they remain in their positions, offering stability and historical knowledge of their programs.

The Committee will play host during the APCR reception Sunday evening. This year, committee members will greet guests at the door (there was some confusion last year as to location), new members will receive leis so that they can be recognized and welcomed, get-to-know-you activities and door prizes will provide entertainment, socializing, and networking opportunities throughout the evening.

### **Mentoring Committee**

The Mentoring Committee continues to work with the Membership Committee to pair new members with mentors if they wish. The purpose of the Committee is to provide networking opportunities and promote career development. New members are encouraged to request a mentor if they wish. The mentor request form is found on the APCR website.



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### **Professional Development Committee**

Newsletters are continuing. APCR Committee chairs have been consistent with submitting articles for the newsletter. The program coordinators job description was included in the board packet for review at the 2016 AUR Annual Meeting. Once review is completed, we will move forward. The committee will provide AUR certificates of attendance.

### **Program Planning Committee**

For the past twelve months, the Program Planning Committee has been devotedly working to offer valuable programming to program coordinators of all experience levels. We have also focused on giving opportunities to our members to present in order to strengthen the meaning of our mission which includes providing "a forum for professional growth".

Our newest members will attend (those who have registered) the half-day Foundation Course held the day before AUR officially begins. Our more experienced members will be able to delve into more complicated aspects of program administration during the Expert Panel open discussion. All our members will benefit from techniques and insights gleaned during the Group Dynamics session, from self-reflection during the Myers-Briggs workshop, from ERAS and ABR updates, and from advice shared during the Best Practices session. The hugely successful and popular Program Coordinator Professional Knowledge Contest will see its second iteration this year.

### **RRC Committee**

The purpose of this committee is to work with the Program Directors Support Committee on matters concerning Program Directors and Program Coordinators with regard to ACGME issues.

### **Rules Committee**

As of March 2016, there have been no proposed changes to the Rules of Operation.

The Committee will continue to review the Rules of Operation and make recommendations to the President as necessary.

### **Scholarship Committee**

Three applications were received for the 2017 APCR Scholarship. Janet Palmer was selected as this year's recipient. She will attend the 2017 annual meeting in Hollywood FL.



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### Survey Committee

Since the 2016 AUR Annual Meeting, the Survey Committee has reviewed and distributed six surveys:

1.) Evaluation of 2016 APCR Meeting Sessions, 2.) ACR DXIT-R4 Participation, 3.) Emergency Radiology Services & Staffing, and 4.) Resident Survey on Fellowship Intentions, Perceptions and Interest; 5.) Resident Conference Attendance; 6.) Annual Program Coordinator Profile & Professional Development Survey. Two additional surveys are currently under review.

In conjunction with the Electronic Communications Committee, the results of all closed APCR surveys are posted to the APCR website.

### TAGME Certification

There are currently 27 TAGME certified coordinators in radiology. The first Global Assessment was administered in 2016. Six coordinators achieved initial certification and one achieved re-certification.

The TAGME Board of Directors is considering offering separate specialty specific assessments to allow coordinators to achieve added qualifications in their specialty. The Board voted to table the discussion until the August 2017 Board Meeting in order to review the results of the 2016 global assessment.

Respectfully Submitted,

*Sally A. Jones, C-TAGME*  
President, APCR