



ASSOCIATION OF PROGRAM COORDINATORS IN RADIOLOGY

**APCR Board of Directors Meeting
Tuesday, April 14, 2015
4:00 – 5:15 pm
New Orleans Marriott
Mardi Gras Ballroom D
New Orleans, LA**

MINUTES

I. Call to Order

Mandy Velligan, President, called the 15th Annual Meeting of the APCR Membership to order at 4:15 pm. Agenda and meeting materials were emailed to the Membership prior to the meeting.

II. Approval of April 1, 2014 Minutes

Motion: A motion was made and seconded to accept the April 1, 2014 meeting minutes as written.
Action: The motion was passed.

III. Officer's Reports

A. President's Report – Mandy Velligan

The 2015 AUR Annual Meeting Packet was distributed to all members via email.

Members were reminded of the raffle at the end of the meeting and to pick up a meeting gift bag if they had not received one already.

B. President-Elect Report – Marleen Viola

Marleen Viola reviewed the agenda for the upcoming meeting:

(Note: The APCR Reception was held prior to the start of the meeting on Monday, April 13, 2015. The APCR "Business" Meetings normally held on Tuesday and Thursday were renamed APCR "Member" Meetings to encourage new member attendance.)

Tuesday, April 14, 2015

4:00 – 5:30 pm APCR Member Meeting I
5:30 – 6:30 pm Beer and Pretzel Reception
6:30 – 10:00 pm Optional sight seeing

Wednesday, April 15, 2015

7:00 – 8:00 am APCR New Member Boot Camp
8:30 – 10:00 am Lucy Squire Keynote Lecture
10:30 – 12:00 pm ABR Update
12:00 – 1:30 pm APCR Member Lunch I (*new!*)

2:00 – 3:30 pm	RRC Update
4:00 – 5:30 pm	APCR Committee Meetings
5:30 – 6:00 pm	APCR Committee Chair Meeting
6:30 – 8:00 pm	AUR Welcome Reception

Thursday, April 16, 2015

7:00 – 8:15 am	APCR Session I: ACGME Coordinator Update
8:30 – 10:00 am	A3CR3/APDR/SCARD/APCR Joint Session: Problem Solving Roundtables
10:30 – 11:30 pm	APCR Member Meeting II
11:40 – 12:00 pm	APCR Group Photo & Board of Directors Photo
12:00 – 1:30 pm	APCR Member Lunch II (<i>new!</i>)
4:00 – 5:30pm	APCR Session II: Best Practices/Round Table Discussions

Friday, April 17, 2015

7:00 – 8:15 am	APCR Session III: Social Media & AIRP Update
8:30 – 10:00am	APDR/APCR/AMSER Joint Session: New IR Residency
6:30 – 7:30pm	Annual Banquet & Cocktail Reception
7:30 – 10:00pm	Annual Banquet and Awards Ceremony

C. Secretary-Treasurer's Report – Sally Jones

The APCR's Statement of Activities was included in the packet of materials that were distributed to all members prior to the meeting. The financial statement for the fiscal year ending in September 2014 reflects revenue, expenses and net assets as summarized below:

Total Revenue	\$16,229
Total Expenses	<u>6,344</u>
Excess of Revenue over Expenses	\$ 9,885

APCR net assets for 2014: \$91,438

V. Committee Reports

A. Membership Committee – Sylvia Zavatchen, Chair

Sylvia reported the APCR currently has 197 members. 23 are new members (most are new coordinators). 105 members registered to attend AUR 2015 (~53%). All new members were announced and assembled for a group photo.

B. Long Range Planning Committee – Sylvia Zavatchen, Chair

The Long-Range Planning Committee organized several social events during the evening hours of the meeting. Interested participants were asked to meet in the lobby at 6:45 pm at the APCR umbrella.

C. TAGME Certification Committee – Kathy Dixon, Chair

An update on TAGME certifications was presented. Currently, there are 23 TAGME certified APCR members. Several members recently recertified as their initial certifications were set to expire. Two members recently sat for the MAT examination (one at AUR, one at an open site). Congratulations were extended to all members who recertified or are newly certified.

D. Nominating Committee – Lynn Lammers, Chair

There were five nominations for three open board positions. After careful consideration, the committee nominated and the Board of Directors approved:

- Jacqueline Williams Gaines (University of Arkansas), Board-Member-at-Large
- Janet Palmer (Baylor University), Board Alternate
- Amanda Easton (University of Washington), Board Alternate

Motion: A motion was made and seconded to accept the nominations as listed above. The motion was passed.

E. Awards Committee – Lynn Lammers, Chair

Five-Year Committee Service Awards were presented as follows:

Tammi Teeter McDade:	Chair, Long Range Planning Committee (2009-2014)
Kathy Dixon:	Chair, Electronic Communications Committee (2010-2015)
Mandy Velligan:	Chair, Professional Development Committee (2010-2015)

The committee reminded the membership this is the 15th anniversary of the APCR. In commemoration, three gifts, including a tote bag, drink tumbler, and crystal key chain will be distributed to all members. Special recognition was given to the founding members of the organization.

The Award Committee also presented the "Outstanding Coordinator of the Year" Award. The committee received five nominations for this prestigious award. The winner was Kathy Dixon (Ochsner Clinic Foundation).

VI. Old Business

NA

VII. New Business

A. Open Committee Chair Positions

There are three open Committee Chair positions dues to expiration of term limits, as outlined below:

- Professional Development Committee
- Electronic Communications Committee
- Fellowship Committee

New committee chairs will be announced at the second APCR Member Meeting on Thursday, April 16th (10:30 – 11:30 am).

B. Additional information regarding upcoming social events to be provided at the next APCR Member Meeting on Thursday, April 16th (10:30 -11:30 am).

C. The raffle winner was: Kate Parker (University of Vermont).

Adjournment

Motion: It was moved and seconded to adjourn the meeting at 5:15 pm

Action: The motion passed.

Respectfully submitted by:
Sally Jones