

A Message from the President Association of Program Coordinators in Radiology

March 2011

APCR PROGRAM FOR 2011

The Program Planning Committee has put together a very exciting program which all of our members will find informative and very useful. Topics include Learning Portfolios, AFIP Changes, Multi-tasking for Coordinators, Job Descriptions, to name a few.The APCR itinerary outlining the sessions all of our members are encouraged to attend will be distributed soon. This itinerary will also be posted on our website.

APCR ACTIVITIES UPDATE

<u>Archives Committee</u>: Sherry Bucholz is completing her tenure as Archive Committee Chair this year. This committee is working on converting the hard copies of the APCR history binders to electronic format. They also have posted slides from the 10th Anniversary Reception and the historical poster on the APCR website. And finally they are exploring the possibility of finding a place to store the hard copy notebooks, once the information is converted into electronic copy.

<u>Awards Committee</u>: Linda Galante is completing her tenure as Awards Committee Chair this year. The committee has been working on the Coordinator of the Year award, for which five nominations were received. They also have been busy ordering the individual plaques and commemorative gifts for the outgoing committee chairs and board members.

<u>Certification Task Force Committee</u>: Gloria Jorge reported that there are now 12 TAGME certified coordinators in Radiology. 8 were from the original Task Force Group who developed the certification tools and 4 are from the first TAGME sitting in Arlington, Virginia last year. There are 3 coordinators scheduled to take the final part of the TAGME assessment on Monday, April 11 before the AUR meeting begins.

<u>Finance Committee</u>: Due to the resignation of Kimberly Schultz from the APCR, Kathy Dixon has now assumed the role of Chair of this committee for the remainder of 2010-2011. Our latest financial statement as of December 31, 2010, reflects Net Assets of \$64,371.

Long Range Planning Committee: No updates received. Will continue to work on the Residency Coordinator's Handbook.

Membership Committee: I am happy to report that as of February 28th we have 18 new members, 10 of which have already registered to attend the AUR meeting in Boston. We now have a total of 192 members. You will be able to identify these new members again this year by the rainbow shade "New APCR Member" ribbon.

<u>Mentoring Committee</u>: continues to work together with the Membership Committee to introduce mentoring program to new coordinators. This year the committee will wear blue ribbons at the APCR Welcome Reception. This will give our new members the opportunity to decide who they would want as a mentor.

Nominating Committee: two calls for nominations were sent to the APCR membership. Three nominations were received for the APCR Board for term 2011-2018. The Nominating Committee will review the application of the nominees for consideration.

<u>Professional Development Committee</u>: The APCR Newsletter will continue to be distributed by this committee. The committee is working to edit and expand the job description. They would also like to focus on creating job descriptions for medical student coordinators and fellowship coordinators.

<u>Program Planning Committee</u>: Tammi and her committee have put together a wonderful program for our members. A sample of what is to come follows below:

TAGME MAT Assessment – Monday, April 11: 8:00 a.m. – 2:00 p.m.

Tuesday, April 12:12:00-1:30pmPast Presidents Meeting2:00-3:30pmAPCR Board of Directors Meeting4:00-5:30pmBusiness Meeting I6:30-7:30pmAPCR ReceptionWednesday, April 13:APCR Committee Meetings

Thursday, April 14:

APCR Session 1 - 7:00-8:30am

Moderators: Dr. Mark Mullins & Dr. Lori Deitte

7:00–7:15am	Dr. Lori Deitte-Requirements of a Learning Portfolio
7:15-7:35am	Sherry Bucholz & Shari Johnston–Different Learning Portfolio Products: A Coordinator's Perspective
7:35–7:45am	Dr. Jay Patel-RSNA Learning Portfolio: A Resident's Perspective
7:45-8:00am	Dr. Mark Mullins-A PD's Perspective on Learning Portfolios
8:00–8:15am	Dr. Lori Deitte-Awareness of the Evaluations of Residents Using All of These Available Products/Open Discussion

Business Meeting II - 10:30am-12:00pm

APCR Session 2 - 4:00-5:30pm

Moderator: Tammi Teeters-McDade

4:00-4:15pm	Carl Williams-AFIP Changes and Updates
4:15-4:35pm	Lois Shuman–Multitasking Coordinator's "Bag of Tricks"
4:35-5:15pm	Susan Coull-Importance of the Role the Coordinator Plays and Creating a New
	Path
5:15-5:30pm	Open Discussion/Job Descriptions

<u>Friday, April 15:</u> APCR Program Planning Committee - 7:00–8:00am

<u>RRC Committee</u>: Gloria Jorge is the new Chair of this committee after Dianne Otterstad's retirement. This committee works closely with the APDR Program Directors Support Committee concerning PD/PC support and ACGME issues. With the support and contribution of APCR members, the PD Support Committee presented the major concerns affecting PDs and PCs at the SCARD open mike session at the past AUR meeting. The committee continues to work with Dr. Eric Spickler, chair of the APDR PD Support Committee, by surveying the APCR membership and sharing their issues and concerns with this committee. The APDR Program Directors Support Committee met during RSNA and with their encouragement, the APCR will work on developing a general/central job description for radiology coordinators in the attempt to bring forth the duties and responsibilities they are actually undertaking as managers of the residency program. The goal is to attempt a re-classification from coordinator/secretary to manager/administrator.

<u>Scholarship Selection Committee</u>: Pauline Marek is completing her tenure as Scholarship Committee Chair this year.

Two coordinators applied for the 2011 scholarship, the winner of the award will be announced at the first Business Meeting in Boston. The committee voted to continue with our silent auction this year and the theme will be "Boston Tea Party" and/or "Something from your Home State". The auction will be held during our Welcome Reception.

<u>Survey Committee</u>: The APCR now shares the SurveyMonkey subscription with the APDR account. We continue to receive requests from our members asking the membership to complete surveys which will gather information as to what other programs are doing nationwide. It is the goal of the committee to post the results on the APCR website as well as to feature the results in the APCR newsletter.

<u>Website Committee</u>: RSNA gave an estimate of \$2,500 to update the current website, with a maintenance fee of \$700, bringing the total to \$3,200. This must be approved by the APCR Board of Directors. The committee is looking into the possibility of posting the presentations given at the APCR sessions to the APCR website. The committee is also exploring an APCR "thread" in the APDR Forum for members to use as a networking tool.

Madeline Mateo APCR, President 2010-2011