

# President's Report Association of Program Coordinators in Radiology March 2015

#### 2014 Board Members:

Mandy Velligan - President Stella Martinez - Member-at-Large
Marleen Viola - President-Elect Sylvia Zavatchen - Member-at-Large
Sally Jones - Secretary/Treasurer Rachel Metcalf - Member-at-Large
Lynn Lammers - Immediate Past President Joseph Stuckelman - Member-at-Large

Mary Botero and Basia Nowakowski were chosen to be Alternate Board Members-at-Large.

#### **Awards Committee**

Four nominations were submitted for the 2014 Outstanding Coordinator award. The winner will be announced at the 1<sup>st</sup> APCR Member Meeting.

#### **Archives Committee**

The committee is busy finalizing ideas for our Anniversary celebration in 2015. There will be a slide show of photos from past meetings displayed during our Monday evening reception. Also this committee has been appointed the association's photographer for all APCR meetings and events.

# Fellowship Ad Hoc Committee

The goal for this committee is to be able to discuss with one another on ways we can improve our fellowship programs, prepare ourselves for upcoming changes/challenges and overall network between one another. We are currently looking forward to discussing Milestone documentation/preparation at the upcoming meeting.

#### Finance Committee

As of December 2014, the APCR has 43,281 excess revenue over expenses and net assets of \$94,719.

### Long Range Planning Committee

New chair, Sylvia Zavatchen, along with the committee will devise a poll, which will be sent asking APCR members what programs, services, projects, they want developed. They will initiate projects based on member responses. The committee is also looking to establish an AUR social events subcommittee. This committee would plan at least two social events – lunch, dinner, happy hour, sight-seeing excursion, etc. – during the AUR for all members to attend, fostering connections between new members and reinforcing existing ones. Finally, Tammi Teeters-McDade, past chair, will

complete the update of the online handbook in collaboration with the Professional Development Committee.

# Membership Committee

As of March 2015, there are 182 APCR members. There have been 7 new incoming members from November 2014 to February 2015.

# Mentoring Committee

The Mentoring Committee continues to work with the Membership Committee to pair new members with mentors. The purpose of the Committee is to provide networking opportunities and promote career development. There are 16 members of the Committee. The mentoring and membership committees are planning to host a meet and greet event at the AUR meeting for new APCR members. We are also planning to have a boot camp workshop session for our new coordinators at the AUR. Finally, all APCR Mentors will receive a teal ribbon with silver foil and every APCR member will receive a black ribbon with silver foil.

## Professional Development Committee

The committee prepares quarterly newsletters for the membership. Members are asked to submit newsworthy items prior to the publication dates. The committee is currently revising the program coordinator job description. A job template was decided upon at the 2014 annual meeting by the committee. This will be used by the PDC to revise the job description posted on our website. Other projects the PDC members are working on include: working with the Long Range Planning committee on the handbook for coordinators and Certificates of Attendance to APCR members who attend AUR sessions.

#### Program Planning Committee

The Program Planning Committee has produced a very exciting agenda for the April meeting in New Orleans. We have representatives from the ACGME and AIRP who will give an update for coordinators. A survey has gone out to members seeking questions that they would like asked. We've also planned round table sessions with TAGME coordinators, a Boot Camp for new program coordinators and a social media session. We have also added in member lunch sessions with podcasting, ACGME meeting recap and professional development.

#### **RRC** Committee

The Committee continues to work with the Program Directors Support Committee on matters concerning Program Directors and Program Coordinators and ACGME issues.

#### Rules Committee

As of March 2015, there have been no proposed changes to the Rules of Operation.

The Committee will continue to review the Rules of Operation and make recommendations to the President as necessary.

## Scholarship Committee

The scholarship award is currently \$2,000.00 and only awarded to APCR members. The committee extended the scholarship deadline but did not receive any applications for this year.

The committee will display a presentation during this year's Beer & Pretzels Reception of past photos in celebration of the APCR's 15 year anniversary. A \$200 Amazon Gift Card will also be raffled off during this time.

# Survey Committee

The Survey Committee coordinates the administration, development, and distribution of surveys on a variety of topics of interest to Radiology Training Programs. Last year the committee delivered its first annual survey to collect information on coordinator responsibilities, turnover, compensation, etc. Members will receive to the second administration of this survey (Program Coordinator Profile and Professional Development Survey) in the coming week. Aggregate data will be available on our website as well as presented (in brief) at the upcoming AUR annual meeting. The Survey Committee is wonderful tool to collect data on best practices and share that information with our community atlarge. APCR members can submit their proposed survey ideas to <a href="mailto:sajone2@email.uky.edu">sajone2@email.uky.edu</a>.

### **TAGME Certification**

There are currently 21 TAGME certified coordinators. Two coordinators successfully completed the assessment tools in the Spring 2014 assessment. Seven coordinators certified or re-certified in the Fall 2014 assessment. Two coordinators will sit for the MAT at the 2015 AUR Meeting in New Orleans.

#### **Electronic Communications Committee**

Seventy-five APCR members have joined the Radiology Program Coordinators group in LinkedIn.

The Committee will continue to review outdated sections of the website to determine if any should be shown as "under construction" until updated.

Mandy Velligan President, APCR